

HATTON PARISH COUNCIL

Minutes of meeting of Hatton Parish Council on 26th April 2021 at 8pm held via the Zoom platform.

Present; Martin Le Tocq,(Chair) Sue Hague, Michael Busby, Tony Burrows, Veronica Chapman, Maggie Langford, Brendon Asprey, Josh Moore
Katherine Skudra (Clerk)
Les Caborn (WCC)
2 members of the public

Apologies -Jan Matechi (WDC)

Open Forum- as the residents were present to discuss the planning issue relating to H28 this matter was considered at this time. One resident spoke on behalf other residents under the umbrella of the Hatton Park Action group (HPAG) and re-iterated the concerns of the group have had over a long period of time about the H28 development and the framework in which is has been considered. HPAG have filed many complaints and challenges over the years and want some reassurance from Hatton Parish Council that the Council will be filing a response to the appeal objecting to the condition being lifted.

The Chairman acknowledged the residents' concerns and confirmed that Hatton parish Council have followed up on questions of validity throughout the history of the application and were assured it could not be challenged. It was however agreed that in the Council's response to this particular element of the Appeal will challenge the new claims made by the developers regarding access from the new site to Hatton Park.

Another resident produced concerns about the points in the appeal notice which relate to the availability of the Shell Garage as an alternative shop to the Hatton Park shop and the suitability of the footpath for pedestrian access. The appeal is incorrect as to the Hatton Park shop opening hours and its stock and overestimates what is available from the Shell garage shop. The footpath on the south side of Birmingham Road is very narrow and residents do not feel it is safe for families.

There is also concern about the newly proposed crossing on the road. This appears to be no more than the current refuge similar to the one opposite Hatton Close. It was agreed that these points would form part of the Council's objection to the Appeal which would be filed before the deadline of 29th April. ¹

The Clerk confirmed that she had spoken to the Planning officer at Warwick District Council who assured her that Warwick District Council would be opposing the appeal vigorously.

It was also noted that the notice of appeal states that the Inspector will visit the site in the normal way in person.

Declarations of Pecuniary and other Interests – no new interests recorded

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Co-option of new Parish Councillor – the Council welcome Brendon Asprey as the new co-opted Councillor. He will sign his notice of acceptance of office and complete his ‘interests’ form in front of the Clerk in a Covid secure manner later this week.²

Minutes of the last meeting and matters arising – these were approved as drawn and will be signed by the Chairman on each page. From the log;

| | | |
|---|---------------------------|---|
| 1 | Risk Management Strategy | Clerk to share with Councillors ³ |
| 2 | Audit paperwork | Received from Auditors to meet with Internal Auditor ⁴ |
| 3 | Hatton Park Play area | On the Agenda |
| 4 | Social Media training | On the agenda |
| 5 | Follow up on Youth Bus | Clerk to attend briefing meeting in May |
| 6 | Ongoing VAR Banking | LC will chase up Clerk to set up meeting with Lloyds re accounts |

The Clerk also confirmed that the litter pickers have been purchased and arrived. The Clerk will arrange for them to be marked as belonging to HPC.

Planning; W/20/2176 Willow Cottage, Birmingham Road – the Council will file a neutral response.

It was also noted that there was an application to remove trees from Canal Lane – the Council have no objection to this.

Council Social Media Presence – The Clerk attended the recent WALC training aimed at making appropriate Parish Council and Parish Councillor use of social media platforms. In general and when used properly the platforms are seen as a good way to engage with residents. Facebook appears to be the most used platform and does have a way being set up as purely an information giving platform. It is felt that this is the best way to start before engagement in ‘conversations’ through social media. The Clerk stated that we would need to have a Social Media Policy/ protocol and will investigate this. Sue Hague, Josh Moore and Brendon Asprey will look at set up and possible content.⁵

Finance – to enable the first stage of opening the accounts with Lloyds the Council confirmed their agreement to the change of banking arrangements.⁶

The current balances are Hatton Parish Council £13730 and WM £3081. The final end of year balance will be received shortly to enable the end of year Income and Expenditure account to be prepared.

The Chairman confirmed that the agreement for the CIL monies relating to the development at The Forge has now been signed and £5490 should be paid to us at the beginning of May. It was agreed that this money should be put to a project in Hatton Green and that a local consultation can be undertaken. Options could include a bus shelter, removal of road markings to alleviate some traffic issues or footpaths. The Chairman will draft a brief questionnaire for approval.⁷

The payment of £42.90 was approved for the litter pickers.

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Hatton Park Play Area – The Working Party is waiting for some more information from Warwick District Council concerning ownership of the area before other issues can be followed up on.

Annual Parish Meetings – The Clerk confirmed that legislation to allow the continued use of virtual platforms had not been passed and no virtual meetings can be held after 6th May. IT was also noted that meetings in Village Halls are not guaranteed to be able to start until at least 21st June. Having taken advice from WALC it was agreed to hold the Assembly and Annual Meeting via Zoom on Wednesday 5th May at 8pm. There will be only one agenda item for each. By law we have to appoint or confirm The Chairmanship and Vice Chair and for the Assembly it will be Open Forum. All other business will then carry forward to the June meeting. The Clerk has already received some of the organisations' reports. Legally only 3 days notice of the meetings is required but the Clerk will also post to the Hatton Park Locals. Nominations for the Chairman and Vice Chairman can be notified to the Clerk. 8

Hatton Park Residents Association – During the closure period maintenance has been carried out. The Hall will be opening when it can for users following the lockdown Covid regulations.

Warwickshire County Council – Les Caborn has sent his Annual Report and will step down on 9th May after 40 years with both the County and District Councils. The Chairman thanked him for his help and support to the parish council.

Correspondence- WALC – subscription, training

- WDC – weekly updates / newsletters /committees
- Residents – Play area, concern re H28 Appeal, council housing issues, rewilding verges
- WDC Planning- H28 Notice of Appeal. Application Willow Cottage
- Rural services bulletins
- WDC -CIL -Hatton Green payment and documentation
- WDC- changes to electoral roll
- Les Caborn – Funding opportunities
- PKJ Littlejohn- audit paperwork and instructions
- WALC – period of mourning and effect on notice periods and meetings
- BHIS – fee
- PCC- annual report
- Ferncumbe Youth Club -report
- Google – re website

Hatton Post Content – it was agreed this would be collated and distributed after the meeting on 5th May to include updates on H28, Playground area, information about Fix my Street, details of the co-options and thanks to Les Caborn.

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AOB- Maggie Langford will arrange a councillor litter pick and one resident asked about the faded road markings on Hatton Park. The Clerk will contact Highways.

The next meeting is **5th May via Zoom** and the next Parish Council meeting will be 28th June 2021 hopefully in person

Action Log;

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| 1 | Response to appeal to be agreed and filed | Chair and Clerk |
| 2 | Co-option paperwork | BA and Clerk |
| 3 | Risk Management Policy / Social Media Policy | To be shared with Cllrs |
| 4 | Annual Audit – meeting with Internal Auditor and complete AGAR | Clerk to arrange |
| 5 | Social Media development | JM, SH, BA, Clerk |
| 6 | Banking arrangements with Lloyds Bank | Clerk |
| 7 | Ideas for CIL money form Hatton Green residents | Chair |
| 8 | Notice of Annual Meetings | Clerk |
| | Ongoing ; VAS signs Play Area | |

The meeting concluded at 9.52pm