

HATTON PARISH COUNCIL

Minutes of meeting held on 28th January 2013 at Hatton Village Hall.

Present: Dr Martin LeTocq (Chairman)
 Anthony Burrows
 Michael Hinett
 Margaret Langford
 Sue Hague
 Prof Maurice Shutler
 Joyce Shutler
 Clare Sawdon (WDC)

Katherine Skudra (Clerk)
 Adrian Sloane
 Dominic and Edward Harrison and friends (public)

Apologies: Josie Compton (WCC)

The Chairman welcomed Cllr Michael Kinson, Chairman of Warwick District Council to the meeting and his interest in the Parish Council activities.

1. Declarations of Interests.

None declared at this stage for any items on the agenda.

2. Minutes of the last meeting and actions

The minutes of the last meeting were approved as drawn and signed by the Chairman on each page after clarification of the amount of the grant to Ferncumbe Youth Club.

Action log;

Minute number	Action	By whom
2.	Site meeting re Goalposts / Skate ramp and footpath on Hatton park to be arranged	Clerk- Skate ramp meeting taken place. Other still to be arranged
5	Call for precept as agreed	Clerk – further discussion at this meeting
7	Ask for Neighbourhood plan issue to be included in next agenda of Rural West	Clerk – request made
	Make payment to HPRAs re work done on Website	Clerk – still to be made
	Circulate draft webpages to Councillors	SH - ongoing
9.	Investigate flooding on A4177	JC – being investigated
10	Organise a meeting for the Councillors with Steven Hay from WDC	Clerk – meeting taken place
Other	Report from Warwick District council for bi-monthly meetings	Clerk to ask CS – CS at the meeting

	<p>Order new supply of sandbags</p> <p>Resite the notice-board at the school</p>	<p>Clerk – ordered- some to be put with the grit bins</p> <p>Chair – now in place</p>
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Also;

The Chairman attended the Peer Review meeting re the planning process. There were about 20 other councils represented and all concerned with similar issues; electronic plans, enforcement and the consultation process for the Local Plan.

The village Hatton Green has not yet been erected. The Clerk to follow up.

3. Finance

The Clerk reported that after the last meeting she attended a meeting organised by WALC and attended by the finance officer for Warwick District Council who explained the effect of the Council tax benefit and government changes. Parish council are asked to carefully consider the level of the precept they set as for 2013/14 as some of it may have to be met from a subsidy. Councillors agreed to maintain the budget as agreed in November at £10,600 and call this to be met by the precept of £10,209 and subsidy of £391.

The current finances are;

Hatton Parish; £14388.79

War memorial; £2018.38

4. Vacant Councillor position

Adrian Sloane attended the meeting having shown interest in becoming a Councillor.

5. Planning;

Steven Hay from Warwick District Council met with the Councillors to discuss general village planning matters and the ongoing response to the Local Plan. 1-3 areas for possible development have been identified in the Parish and one adjacent to it. These were discussed and the problems likely to arise explained. This included the change to the character of the village

The Parish Council pointed out that there are already possible areas including the NHS land near the entrance to Hatton Park and the plans for Haseley Manor.

Land at Kites Nest Lane. The new application from the travellers is for 8 permanent set-ups. The Council agreed that the reasons for its objection remain the same as in 2010. The Clerk will write to Warwick District Council in those terms. Clare Sawdon confirmed that Warwick District Council are following up on the existing enforcement proceedings.

Clare Sawdon also agreed to follow up the enforcement officer re the issues at Post Office Cottage. –Update –this application has now been refused.

The current application for developments at 30 Tredington Park was discussed. It was agreed that the Council will object to the dormer window and ask that the suggestion as to a velux window be referred to CAF (Conservation ory Forum). No objection will be raised to the cellar and garden room elements of the applications.

6. Parish Website

Sue Hague is making the finishing touches to the website and hopes it will go live in February.

7. Hatton Park Issues;

Clare Sawdon attended a site meeting to look at the provision for older children and the provision of some skate boarding equipment. It was identified that there was a small (5m x16m) area of land between the extended car park at the Hatton Park Community centre and the fenced play. Initial costing of this is at £60,000. The plans are being reconsidered to reduce these costs to a manageable level. CS pointed out that applications will have to be made for matched funding and it is possible that an application could be made to Sport England.

Sue Hague raised the point that HPRA believe they own that strip of land and have included it in their plans for the extension to the car park. This is something that will have to be looked into further. Sue Hague and Dominic Harrison will liaise to sort out the ownership of the land.

Sue Hague reported that the community orchard was planted on 16th December. There was an excellent turn out of volunteers.

There was an excellent turnout for the HPRA Christmas fair.

Plans for the car park extension are well underway and the HPRA will shortly be making a bid for a BIFFA grant to help the funding.

8. Warwickshire County Council

In her absence Josie Compton reported that the speed limit signs should all be in place.

9. Warwick District Council

Clare Sawdon confirmed that they are not putting up their precept /element of the Council tax. The consideration of the replies to the Local Plan consultation is on-going.

There have been some suggestions for some form of pedestrian crossing over the Birmingham Road to the path to Middle Lock. CS will liaise with Warwickshire County Council.

10. Correspondence

WDC – call for precept

Yorkshire bank – statements etc

WDC – minutes of Council and planning meeting etc

WCC – Rural West Community Forum papers (31st Jan) –Maurice Shutler will be attending this meeting and on behalf of the Council will agreed to the grant requests.

Glasdon – brochures

WALC – hard copies of papers already emailed around

By email-including

WALC – precepts, training,

WDC – planning –Hatton Arms, Kites Nest Lane and Tredington

WDC – peer review

WDC – updates to electoral role

WDC – Rondabout sponsorship

WDC – weather update and bin collection changes

WCC –At home with the Chairman.

11. Other issues;

Councillor Michael Kinson thanked the Council for the work they do and stated that he had found all his Parish visits very interesting.

HATTON PARISH COUNCIL MINUTES 2013 and 2014

Maggie Langford raised the question as to why Hatton Green is not gritted in bad weather. As there is a primary school on the Green and it is on a bus route it should be. The clerk will ask Highways.

Maurice and Joyce Shutler and Martin Le Tocq and his wife will attend the Chairman at Home on 16th March

Martin Le Tocq and the Clerk will attend the WALC training day in March

The date for the Parish Forum was agreed at Thursday 16th May with the monthly Parish meeting being on Monday 20th May

The next meeting of the Parish Council is Monday 25th March 2013 at 8pm

Action Log;

ref	Action	who	Next meeting
2	Site meeting re footpath and goalposts to be arranged	Clerk	
3	Call for precept Make payment to HPRA re website	Clerk Clerk	
5	Responses to planning requests to be filed	Clerk	
7	Ownership of strip of land by car park to be clarified	SH	
11	Re gritting of Hatton Green- Highways to be contacted	Clerk	

HATTON PARISH COUNCIL

Minutes of meeting held on 25th March 2013 at Hatton Village Hall.

Present: Dr Martin LeTocq (Chairman)
Anthony Burrows
Michael Hinett
Margaret Langford
Sue Hague
Prof Maurice Shutler
Joyce Shutler
Adrian Sloan

Josie Compton (WCC)
Katherine Skudra (Clerk)

Apologies Clare Sawdon (WDC)

One member of the public present

Open Forum

Graham Harrison, Chair of the Parish Plan Steering Group presented the Hatton Parish Plan.

Maurice Shutler proposed the Plan be adopted and this was seconded by Michael Hinett. This was carried unanimously

The plan has already been presented to the recent Community Forum and was very well received. It is now going before both WCC and WDC for adoption.

The plan has been uploaded to the new Hatton Parish website (hattonpc.com) and to the Hatton Park website.

Graham Harrison pointed out that the response rate for the plan was above the national average and that 60% are against further development.

The Plan and its action plan will be used by the Parish Council to develop strategies and respond to requests. It was agreed that the action plans should be reviewed on a regular basis.

Josie Compton commented that at the recent Community Forum comments were made about the quality of the plan and that other Councils should view it as a good model for their own.

The Chair thanked all the Steering Group and Graham Harrison in particular for all the hard work which went into the plan.

It was agreed to feature a presentation on the Plan at the AGM / Parish Forum on 16th May.

Co-option of new Councillor

The Council elected to invite Adrian Sloan as a co-opted member and are delighted to welcome him. Adrian completed the necessary paperwork which will be forwarded to the monitoring officer at Warwick District Council.

Declarations of Pecuniary and other Interests.

None noted.

Minutes of the last meeting and matters arising;

The minutes of the last meeting were confirmed as accurate and signed on each page by the Chairman.

Action Log;

ref	Action	who	Next meeting
2	Site meeting re footpath and goalposts to be arranged 1 and 2	Clerk	Clerk currently in discussion as to existence of footpath See body of minutes
3	Call for precept Make payment to HPRA re website	Clerk Clerk	Done done
5	Responses to planning requests to be filed	Clerk	done
7	Ownership of strip of land by car park to be clarified	SH	SH to report
11	Re gritting of Hatton Green- Highways to be contacted	Clerk	Request made –

Having failed to get responses from Warwick District Council and in view of the responses in the Parish Plan it was agreed to go ahead with the purchase and positioning of the junior goalposts. Prof Maurice Shutler met with WDC some years ago and is aware of where they should be installed. The Clerk will find the appropriate supplier and carry out a risk assessment. Copies to be forwarded to the Chairman.

Sue Hague reported that WDC do not own the strip of land at the edge of the carpark and HPRA are looking for a definitive plan of to show whether they own it as they think they do. If that is the case they will decide on whether the skate ramps can go there. Dominic Harrison has been asked to revisit his costings and also research finances.

Reports of the training and meetings attended have been circulated to all councillors.

The website is now live and the Chairman thanked Sue Hague for all her hard work on it. Work will continue to ensure that when search engines are used the site will be featured and work will also be done to link to other sites. Emails can be sent through the site and are directed to the Clerk. 7

Finance

The current balances as at 28th February

Hatton Parish - £14359.79

War Memorial - £2018.38

The grant to Hatton park Residents Association has been paid out but is not reflected in these balances.

The request from WDC for a contribution to the replacement of rural footpath lighting was discussed. It was noted that the timing of the request (after budgets had been set) meant that councils were not able to make provisions in their precept. It was agreed that no offer of contribution towards this would be made. The Clerk reported that most neighbouring Councils had also refused the request.

AGM Parish Forum

The date for this is confirmed as Thursday 16th May at 7.30 – George Lyons room Hatton Village Hall. There will be a presentation on the Hatton Parish Plan and the new Hatton parish website. Local groups will again be invited to file a short report.

Flyers will be produced and distributed on the usual way. Details of the website will also appear on the flyers. 3

Planning

Prof Maurice Shutler reported some concerns he had with regard to the information distributed after the recent peer review. These included that fact that the currently under discussion Local Plan did not take into account an 'economic strategy' and the comment that parish councils should 'know their place'. It was noted that as the Local plan is still being reviewed and the date for the next version is not until June the planning system is very uncertain and this could lead to a 'free for all' for developers.

In view of the recent appeal by the travellers on the Kites Nest site it was also noted that the District Council have still not made provision for a site.

Prof Shutler will look further at the peer review document and circulate his concerns. 8

Travellers' site – letter of objection in the same terms as previously has been sent

8 Tredington Park W13/0230 – this is an application to take into residential boundary some unregistered land. The Council expressed concern about the application on a number of points, included the question of who owns the land, is it designated a public open space and the setting of precedent for other pockets of land.

It was acknowledged that the applicant had been in the habit of maintaining the area (cutting back and letter picking) as the District Council had not done so. It was agreed that the erecting of fencing would spoil the visual outlook for other properties and those using the public open space. The council will file an objection to the application along those lines. 4

The Clerk is to ask the District council for a definitive plan of the Hatton Park development so that those areas designated as Public Open Space can be identified. 5

Hatton Park

Clare Sawdon is pursuing the request made for more litter bins to be placed in the area. 6

Warwickshire County Council

Josie Compton reported;

The Passenger Assistance Scheme on school buses is to be reinstated after Easter

There have been no adverse comments on the reduced lighting

Warwickshire County Council is in a consortium with others and have secured City Deal funding and are intended to focus on schemes to help market towns.

The County element of the Council tax has again been frozen.

A survey of school parents is currently being carried out and this has shown dissatisfaction with school closure decisions re bad weather.

County Council elections take place in May.

Correspondence

By post;

Yorkshire bank – statements

WDC – recycling information and poster

WDC – Election information for notice board

WDC – footway lighting

Electronic

Dominic Harrison – boys’ skate ramp presentation (for information)

WALC - training issues

WALC – s 137 expenditure

WDC and other parishes – Rural footway lighting

WDC- sets of committee papers

WCC – road closures – Dark Lane –surface dressing and roads for half marathon

WDC – precept

WDC – planning issues (on agenda and 39 Quinton Close – no obj raised)

WDC – May elections

WDC – weather alerts

WDC – Gary Stephens – Planning update

WDC – welfare reform training – awaiting a new date

AOB – no issues raised

The next meeting will be the AGM / Parish Forum on Thursday 16th May and it was agreed in view of the bank holiday to hold the next Parish Meeting on Monday 20th May 2013. This meeting will begin at 7pm for Councillors only and then open to the public from 8pm

ref	action	who	Next meeting
1	Purchase and positioning of junior goalposts	Clerk	
	Drawing up of risk assessment	Clerk	
2	Footpath – site meeting- liaise with WDC /WCC re existence	Clerk	
3	Flyers to be distributed for forum	all	
4	Response to W/13/0230 to be filed	Clerk	
5	WDC to be asked for HP plan	Clerk	
6	C Sawdon to chase up re Litter bins on HP	CS	
7	Website to appear on Google search engine	SH	
8	Peer review summary to be circulated	MS	

HATTON PARISH COUNCIL

Minutes of meeting held on 20th May 2013 at Hatton Village Hall.

Present: Dr Martin LeTocq (Chairman)
Anthony Burrows
Michael Hinett
Margaret Langford
Prof Maurice Shutler
Joyce Shutler
Adrian Sloan

Jose Compton (WCC)
Katherine Skudra (Clerk)

2 members of the public

Apologies Sue Hague
Clare Sawdon (WDC)

Open Forum

Residents from Brownley Green Lane spoke about the ongoing planning / legal process regarding the planning appeal for the Travellers' site. FROG (Friends of the Green Belt) are financing the legal representation at the appeal but are short of funds and requests are being made of Parish Councils for monetary support. It was acknowledged that although not within the Parish the site does have an effect on those living within the Parish.

It was stated that the Parish Council contributed £1,000 towards the legal costs at the last appeal. Consideration was given to putting some of the unspent Parish Plan reserve towards a grant, as the issue of the site was considered in the Plan. It was felt that the monies the Council could only consider its own money for that and make a request to the Community Forum that funding is also considered. 4

2 proposals as to the level of support were put forward and voted on as follows

1. Award of £1000 – 3 in favour and 4 against
2. Award of £400 - 4 in favour

An award of £400 will be made to FROG.

At the end of the meeting Prof M Shutler questioned why the District council and FROG are not sharing legal representation. The Clerk will ask that question.

No Pecuniary or other interests declared.

Election of Vice Chair

Anthony Burrows confirmed that he was willing to stand as Vice chair and was proposed by Prof Maurice Shutler and seconded by Maggie Langford.

Minutes of the last meeting and matters arising.

Minutes of the last meeting were approved as seen and signed by the Chairman on each page.

ref	action	who	Current status
1	Purchase and positioning of junior goalposts	Clerk	Awaiting quotes –asked for 3 quotes from firms recommended by Warwickshire College Communication form Warwick District Council ¹
	Drawing up of risk assessment	Clerk	Draft drawn up
2	Footpath – site meeting- liaise with WDC /WCC re existence	Clerk	Site meeting to be set up. Consideration as to funding from Parish Plan underspend ²
3	Flyers to be distributed for forum	all	complete
4	Response to W/13/0230 to be filed	Clerk	done
5	WDC to be asked for HP plan	Clerk	Asked for
6	C Sawdon to chase up re Litter bins on HP	CS	CS to be asked for update ⁵
7	Website to appear on Google search engine	SH	Ongoing. Does appear on search engine now
8	Peer review summary to be circulated	MS	circulated

The Clerk reported on a meeting held with representatives from Shrewley and Rowington Parishes, Cllr Jose Compton and Warwick District Council about the possibility of noise reduction work on stretches of the M40. The Department of Transport had commissioned a report from DEFRA which indicted some sections of particular concern. Their results do not appear realistic and there is concern there is no funding for any measures in any event. The local MP, Jeremy Wright is being asked to help. At a local level WDC agreed to monitor the noise level from 3 positions over the next few months. The Clerk will contact them with suggested locations within the Parish. There are also plans for a site visit from the Highways authority. ³

Finance

The current balances show;

Hatton PC -- £15,167.47

WM -- £2018.38

The accounts presented at the AGM were represented as a typing error had been found. They were approved

The Annual Return was also approved by the meeting and signed by the Chairman and Clerk.

Cheques for payment were approved as per the budget;

Brownies £400

Youth club £400

Church £400

Ferncumbe School £500

Insurance renewal £312.77

Clerk £1475

Planning

The Chairman met with Stephen Hay from Warwick District Council concerning possible sites for development within the redrafted Local Plan proposal about to be put out to consultation. Michael Hinett noted that the application at 8 Tredington, which the Council had objected to had been withdrawn.

Hatton Park Residents Association

It was noted with disappointment that BIFFA was not longer an option for financing of the proposed car park extension. Other sources of funding will be considered. Cllr Jose Compton recommended the Rural Initiatives fund.

The issue of dog fouling in Hatton green had been mentioned at the Forum and it is also a problem in Hatton Park. The Clerk will contact the dog warden at Warwick District Council for some posters and notices.

Warwickshire County Council

Cllr Jose Compton reported that following the local Council elections no party had overall control and it had been agreed that the Conservatives should take over the administration. Cllr Compton will hold the Adult Social Care portfolio.

The speed limit signs are all now in place and there is to be a proposal to extend the 40mph limit along Dark Lane past Hatton Country World.

Warwickshire County Council have published a Guide to Traffic and Road safety. The Clerk will get hold of a copy.

Warwick District Council

No report. Cllr Sawdon to be asked again re the litter bins in Hatton Green.

Correspondence

Yorkshire Bank – statements

WDC – election posters and re-cycling information

WDC – still some minutes coming in the post

AOn –insurance premium call

Grant Thornton – annual return information

WALC – newsletters and information on

- Referendum on precept
- Broadband

WDC

- Planning-Post office Cottage
- Disposal interest forms
- Committee documents
- Gypsy and Travellers' sites
- New recycling schemes
- Elections

WCC

- Community Forum Grant scheme information
- Transport and Highways update

Ferncumbe Youth Club – minutes of AGM

Other issues

HATTON PARISH COUNCIL MINUTES 2013 and 2014

It is important that the actions from the Parish Plan are monitored and it was agreed that there should be a standing item on future agenda relating the Action plan to discussed items. 6

The next meeting will be MONDAY 29th JULY at 8pm

ref	Action	Who	Next meeting
1	Source and agree site of goalposts	clerk	
2	Site meeting re footpath	clerk	
3	M40 noise –notify WDC of sites for measurement and attend Site meeting	Clerk tbc	
4	Contact Community Forum re monies fro FROG	Clerk	
5	Litter Bins on Hatton Green	CS	
6	New standing item on the agenda	Clerk	

HATTON PARISH COUNCIL

Minutes of meeting held on 29th July 2013 at Hatton Village Hall.

Present: Dr Martin LeTocq (Chairman)
 Anthony Burrows
 Michael Hinett
 Sue Hague
 Adrian Sloan

Josie Compton (WCC)
 Katherine Skudra (Clerk)

1 resident present

Apologies Clare Sawdon (WDC)
 Prof Maurice Shutler
 Joyce Shutler Margaret Langford

No pecuniary interests declared and no issues discussed at Open Forum

Minutes of the last meeting – have been distributed and were approved by the Meeting and signed by the Chairman on each page

Matters Arising

ref	Action	Who	Current status
1	Source and agree site of goalposts	clerk	Set of Goalposts has been sourced and nets ordered. As soon as they arrive posts will be sited and temporarily anchored. MS or MLT will paint out position 1
2	Site meeting re footpath	clerk	As Warwickshire County Council continue to state this path is not adopted after discussion at the meeting it was decided to ask WCC to remove the broken slabs and make good the bank 2
3	M40 noise –notify WDC of sites for measurement and attend Site meeting	Clerk	MLT has attended 2 site meetings with the representative from WDC who install the monitoring equipment but the monitoring has not started yet. MLT has canvassed residents in Hatton Green and only a couple appear really bothered by the noise.

			There is a commitment to put up some screening on the 200yd area where there is currently none and when the motorway is resurfaced it will be with a 'quieter' surface. At the moment this is planned for 2015
4	Contact Community Forum re monies for FROG	Clerk	Still need to submit this 3
5	Litter Bins on Hatton Green / park	CS	CS to be asked for an update on this KS has contacted the Dog warden re the dog fouling 10
6	New standing item on the agenda	Clerk	Parish Plan discussed below

JC pointed out that at the recent Community Forum the Police representatives reported that the recent crime figures were very low although there was a recent spate of burglaries in Hatton Park.

Finance

Current balances

Hatton PC – £12,365.12

War Memorial - £2018.38

The Annual return has been filed and we are awaiting the auditor's response.

SH will draw up the Hatton Park residents Association's bill for the website design.

The annual fee for the Internal Auditor should now be paid

Payment of £521 for the annual subscription to WALC was approved and drawn.

In the absence of the Clerk a decision was made to increase the Clerk's salary by 1% - this is in accordance with a Local Government directive.

A letter from Hatton Park WI was presented to the meeting asking for some financial support.

There was no specific amount or specific project referred to. After lengthy discussion about this and how any grant would lie alongside other grants made it was agreed that the Clerk is to request some more details about any formal projects and the financial viability of the group. 4

Correspondence

- emails and post re Local plan consultation and Gypsy and traveller and setting up meetings/ feedback
- **Planning** – Hatton Craft Centre and Stable Antiques, ongoing Post Office Cottage
- **WALC** – training, subs, Local Plan, Community Right to Build
- **Camille Newton** – verge at Hatton
- **Grahame Helme and others** – M40 noise
- **Google Apps** – website renewal
- **WDC** – electoral role update
- **Community Forum** – flyers etc
- **WDC** – minutes of meeting etc
- **Yorkshire Bank**
- **Hatton park WI**

Planning

Following the Open meeting held on 4th July and other meetings attended by Councillors the Chairman formulated and filed the Parish Council response to the Local Plan consultative document and the Gypsy and Traveller site proposal (attached at the end of the minutes) This response will be posted on the website. ⁵

The Chairman also reported that at meetings he had attended with other local Chairman it had been discussed that Warwick District council be formally challenged as to the Plan. It had been agreed that a motion will be put before the next meeting as follows; ⁶

"This Parish/ Town Council shares the concerns of many other parish and town councils across the district regarding the adverse impact on landscape, towns, historic heritage and quality of life for residents of the RDS proposals and is willing to consider a joint legal review/ action with other concerned parishes and towns if our shared concerns are not significantly reduced during the consultation process."

One resident present thanked the Council for the robust response being taken to these proposals.

Parish Plan

Notices have been placed regarding the Community Governance Review (Parish review). It is noted that in answer to similar questions set for the writing of Parish Plan of those who responded 1/3 wanted the parish to stay as it is, 1/3 thought Hatton Park should be separate and 1/3 did not express an opinion

This matter will appear as an agenda item for the September meeting and the clerk will post information for comment on the website. ⁷ The Clerk will also notify the Chairman of HPRA.⁹

Other matters related to the Parish Plan currently being addressed – M40 noise, Goalposts and response to Local Plan.

Hatton Park Update

SH reported that at the AGM the current Chairman would be standing down. The Community Hall is doing well and bookings are improving.

Warwickshire County Council

JC reported that Superfast Broadband should be rolled out to the majority of the rural areas. The night switch off of street lights has already saved £600,000 and there have been very few complaints.

JC asked for any suggestions for traffic and transport issues

JC directed people to the County Council website where there are several issues under consultation; mobile libraries, integrated services, adult community learning

Warwick District Council

No report. The Hatton Village sign has not yet been erected. The Clerk will chase.⁸

The next meeting will be on 23rd September at 8pm Hatton Village hall

ref	action	who	Next meeting
1	Siting of goalposts	Clerk,	
2	Contact WCC re removal of slabs and making good bank	Clerk	
3	Application to Community Forum	Clerk	

4	Response to WI for more information		
5	Post parish Planning response on website	Clerk	
6	Put on agenda for the next meeting. Motion to challenge WDC Local plan proposal	Clerk	
7	Parish review- information to appear on website and on agenda for the next meeting	Clerk	
8	Chase Hatton Green sign	Clerk	
9	Notify Chairman of HPRA of Parish Review	Clerk	
10	Ask CS to chase up litter bins	Clerk	

Hatton Parish Council: Response to the Warwick District Council's Revised Development Plan, published June 2013

- **A public meeting** was held at Hatton Village Hall on Thursday July 4th to consider the Revised Plan, its proposals and their implications for the District as a whole, and Hatton Parish in particular.
- This was attended by about **100 local residents**, an exceptional turnout for such a meeting, reflecting the level of concern felt within the community.
- The meeting lasted 90 minutes, and although no formal vote for/against the Revised Plan was taken, **no-one spoke in favour of the proposed scale of development across the District, nor of further development within the Parish..** This concurs with the conclusions of the **Parish Plan** in which 64% were opposed to any further development (10% in favour) and 80% opposed any change to the Green Belt.
- As residents of **Warwick District**, concern was expressed :
 - Change to the character of the District, its openness and the quality of life it affords.
 - Burden on the local infrastructure, particularly the road network, emergency services, Warwick Hospital and schools. There was doubt that the proposed enhancement of infrastructure would be sufficient and would in itself have an adverse impact on the local environment.
 - Erosion of the Green Belt and loss of separation from the south-eastern fringe of the West Midlands conurbation.
- As residents of **Hatton Parish** (particularly Hatton Park) the following concerns were raised:
 - The process by which Hatton Park had been identified as a Secondary Service Village. (see below*)

- The general concerns listed above would have particular impact on the Parish
- The community is still in the process of settling after the development of Hatton Park and the KE11V site which increased the Parish population 4 fold, and further large scale construction work would be an unreasonable imposition on local residents.
- The **Specific sites** were then considered:
 - R117/R124 (Hatton Hill) - effectively ribbon development resulting in coalescence of Hatton Park with the 'old' village of Hatton.
 - R114 (Barcheston Drive) - detrimental to the existing bridle path and construction traffic would pass through much of the estate.
 - R115 (Ebrington Close) - The meeting was informed that this site is part of the flood prevention measures and was no longer under consideration.
 - R117, R124, R125, R75, R126 - All these sites are along side the Hatton Flight of the Grand Union Canal which is a valuable recreational amenity, not only to local residents, but to the wider community, and would be damaged by the resulting urbanisation.
- Two of the **Gypsy and Traveller sites** identified, although not within the Parish, are immediately adjacent, and would affect local residents.
 - Kites Nest Lane: This has been the subject of a long-running planning dispute, with the outcome of a second appeal hearing pending. The District Council and local residents have been opposed on well established grounds, and nothing has happened to alter this position.
 - Oaklands Farm: The meeting was reliably informed that the owner is not willing to sell this property for this purpose, and it would thus have to be the subject of a Compulsory Purchase Order. Again, its position alongside the canal makes it unsuitable

***Settlement Hierarchy Report (Draft)**

We note that Hatton Park is rated at 37 points on the basis of services available. The criteria have been reviewed by several residents, and the maximum score reached was 33. This would place Hatton Park in the 'Small and feeder Village' category.

Summary

- Hatton Parish Council does not consider that the case for providing 12,300 new homes has been made
- We have studied the assessment of the evidence presented by Bishops Tachbrook PC, and the District Council's response to it. We acknowledge that the conclusions drawn from such evidence are largely speculative and thus subject to different interpretation. There cannot however be any justification for a Plan based on the maximum figure rather on the more realistic lower figure
- We endorse the views expressed in the document '**Our Future Deserves Better**' issued jointly by Warwick and Whitnash Town Councils, and Bishops Tachbrook Parish Council.
- While we accept limited infill development within the existing village envelopes, we consider that the Green belt should be preserved, in accordance with the NPPF. No compelling case for encroachment has been made.

MLT 24.07.13

HATTON PARISH COUNCIL

Minutes of meeting held on 23rd September 2013 at Hatton Village Hall.

Present: Dr Martin LeTocq (Chairman)
 Anthony Burrows
 Michael Hinett
 Margaret Langford
 Sue Hague
 Joyce Shutler
 Adrian Sloan

Josie Compton (WCC)
 Katherine Skudra (Clerk)
 1 member of the public

Apologies Prof Maurice Shutler
 Clare Sawdon (WDC)

Open Forum – no issues discussed

Declarations of Pecuniary of other interests – none new recorded

Minutes of the last meeting and matters arising

The minutes of the last meeting were agreed as drawn and signed by the Chairman on each page. The approved version will be posted on the website.

ref	action	who	Report to this meeting
1	Siting of goalposts	Clerk,	The first set were deemed to be unsuitable and order has been amended for a more substantial set. ¹
2	Contact WCC re removal of slabs and making good bank	Clerk	Are sending a surveyor out to look at and cost the removal and making good
3	Application to Community Forum	Clerk	Not yet made . JC stated there is money in the 'pot's
4	Response to WI for more information		Presentation made in person on behalf of WI
7	Parish review- information to appear on website and on agenda for the next meeting	Clerk	done Chair of HPRA notified and invited to meeting- his initial response was that he didn't see any separation being practical at the moment but he would discuss at a HPRA meeting-no response from any individuals

8	Chase Hatton Green sign	Clerk	Chased and promised by end of month
9	Notify Chairman of HPRA of Parish Review	Clerk	Done as mentioned above
10	Ask CS to chase up litter bins	Clerk	Chased but no response yet

In discussion it was brought to the attention of the Council that the footpath from Starmer Place to the church has again become overgrown. Some years ago an offer was made to the PCC that the Council would increase its grant to the church to cover the cost of the maintenance of this path. The Clerk will speak to the church warden and also contact WDC to see if the maintenance of the path could be included in their works schedule 2

Veronica Chapman spoke to the meeting on behalf of Hatton Park WI asking for help with the cost of printing flyers in a recruitment drive. Membership is lower than the WI would like and each meeting runs at a small loss. It was agreed to offer a grant of £40 and a suggestion was made as to a source of very professional and economic printing.³

With regard to the requests for litter bins in various areas it was agreed that these would be highlighted at the Rural West meeting on 26th September. 4

Finance

Current balances;

Hatton PC – £12,365.12

War Memorial - £2018.38

The cost of repairs to the war memorial were discussed (not that any are needed at the moment), 5 years ago questions to the British Legion and the Insurance providers led to the increase in monies held. The Clerk is asked to make some further investigations in view of recent news articles.

At the November meeting the budget for the next year will need to be considered. The Clerk and Chairman will meet beforehand and the Chair will send information around before the meeting.⁵ The Annual Return is still with the auditors who raised a question about the Parish Plan spend.

Community Forum Response

It was agreed to take the litter issues already discussed and litter on the pathway from King Edward V11 to Birmingham Road to the Clean Up campaign

It was also agreed to support the requests for funding made by;

Hatton Village hall, Barford and Sherbourne parish Council and Bishops Tatchbrooke Parish Council.

Local Government Review

The response received from the Chairman of Hatton Park Residents Association was that the Association did not feel Hatton Park were likely to raise enough participation to have their own Council.

No resident has directly responded and it was noted in the recently published Parish Plan that the responders were evenly split between those in favour, those against and those with no view.

Councillors themselves feel that the current representation maintains the right balance.

The Clerk will respond to the consultation accordingly.⁶

Local Plan.

Tony Burrows proposed the following motion, which was seconded by Sue Hague

This Parish Council shares the concerns of many other parish and town councils across the district regarding the adverse impact on landscape, towns, historic heritage and quality of life for residents of the RDS proposals and is willing to consider a joint legal review/ action with other concerned parishes and towns if our shared concerns are not significantly reduced during the consultation process."

The motion was passed unanimously. It was noted that the results of the latest consultation have not yet been announced.

Other planning issues;

There is a follow up meeting with Steven Hay about Village options. The Chairman will attend.

Post office Cottage – an appeal against the enforcement order has been lodged.

The question as to whether the Parish should be part of a Neighbourhood Plan was raised. At this stage it was agreed to see how other local plans work.

Correspondence

Postal;

Bank statements

Planning committee documents –Advertisements

Some direct correspondence –thanks for grants etc

Grant Thornton –re External Audit

WALC – receipt for subs—most of the rest of the WALC information now comes electronically

Electronic

- Tony Slater HPRA
- Veronica Chapman WI
- WDC –weekly planning list
- WDC – Council meetings
- WDC – Public speaking at planning meetings
- WDC – Independent persons
- WALC – newsletters
- WDC – Electoral Role updates
- WDC – pecuniary interests on web
- PCC –invitation to thanksgiving
- WCC – Chairman’s At Home
- Roma Armstrong –date for Chairman’s visit
- Emergency Planning –sandbags
- WCC – new support service for young people
- Anita- Rural West information
- WDC – Stephen Hay
- Penny Cullen – Local Safety Ambassador

it was agreed that the Clerk will flag up circulations which need a response to or which are for information only on a trail basis.

Hatton Park Report

Sue Hague reported that the planning application for the increased car park at the Hall had been filed after the decision was taken to use the Association’s own money to fund the venture.

Sue Hague also reported that in the past year the Community hall has made a profit and things are looking positive.

HPRA have been in communication with those asking for the Skate ramp facility but the cost is still very prohibitive.

It is noted that the tress in the front of King Edward V11 are unsafe. The Clerk will contact WDC about this.

The bank leading to King Edward V11 development is no longer planted and has become overgrown. The Clerk will check what authority is responsible for this.

Warwickshire County Council

JC reported that there are proposals for new speed limits on some local roads.

The mobile library will continue but only on 3 routes but Age UK will deliver to those housebound.

The work has started on the new classroom at Ferncumbe School. Steps are being taken to minimise any traffic disruption.

Warwickshire County Council has to make £92m savings over the next 4 years.

Warwick District Council

No report

It is noted by the Council that Hatton Country World will no longer be hosting the motorbike gathering on a Wednesday night.

The next meeting is 25th November at 8pm

ref	action	who
1	Site new goalposts	clerk
2	Maintenance of pathway from Starmer Place to church	clerk
3	Notify WI of grant	Clerk
4	Information to Rural west meeting	Chair
5	Financial information for budget setting	Chair and Clerk
6	File response to Local Government Review	Clerk
7	Invite community safety Officer to next meeting	Clerk
8	Apply for monies from Community Funds re FROG	Clerk

HATTON PARISH COUNCIL

Minutes of meeting held on 25th November 2013 at Hatton Village Hall.

Present: Dr Martin LeTocq (Chairman)
Anthony Burrows
Michael Hinett
Margaret Langford
Sue Hague
Prof Maurice Shutler
Joyce Shutler
Adrian Sloan

Jose Compton (WCC)
Katherine Skudra (Clerk)
Cllr Symes – Chairman Bubbenhall Parish Council
3 members of the public present

Apologies Clare Sawdon (WDC)

Councillor Symes, Chairman of Bubbenhall Parish Council gave a presentation concerning the proposed 'Gateway' proposal on the border of Warwickshire and Coventry. The application is now at the Public Enquiry stage and local councils, CPRE and an umbrella group called The Community Group are objecting on a number of fronts including; the development is not in accordance with the Local Plan, it is on Green Belt land and the employment benefit forecasts are far too high. The current use of the land is agricultural farmland and an old sewage work-all currently designated as Open land. Cllr Symes is currently visiting all local parishes to ask for support in objecting to the proposal.

Open Forum.

Mr G Harrison brought to the notice of the meeting work being undertaken by the children of Ferncumbe School on the issue of litter, vandalism and dog fouling. These were issues which the children were most concerned about in their input to the Parish Plan. The children have created some posters to be put up for a short period in the identified problem areas. The children will then monitor their effectiveness. Mr Harrison and the children were commended for their work. Mrs E Harrison addressed the meeting asking for any support from the Parish council towards the provision of skateboard facilities. Mrs Harrison has spoken to other Parishes where the facilities are in place. Mrs Harrison confirmed that there is support on Hatton Park for this sort of facility and referred to a signed petition and a Facebook group. She also questioned how the Parish Council canvas views of the young people. It was pointed out that the Parish Plan did ask residents about skateboarding provision and only 20% were in favour, 40% against and 40% expressed no opinion. It was agreed that funding and the actual space needed would in any event need to be investigated further, Warwick District council having been unable to provide any land to date.

Declarations of Interests

None to record

Minutes of the last meeting and matters arising

The minutes of the last meeting were approved as drawn and signed on each page by the Chairman.

ref	action	who
1	Site new goalposts	Wooden ones being sourced and worked out how to anchor ¹
2	Maintenance of pathway from Starmer Place to church	Chairman undertaken to do this as necessary
3	Notify WI of grant	done
4	Information to Rural west meeting	Chair
5	Financial information for budget setting	Under finance
6	File response to Local Government Review	Response of Parish filed
7	Invite community safety Officer to next meeting	Given dates of meetings
8	Apply for monies from Community Funds re FROG	Site now empty. Clerk to find out finances of FROG ²

Cllr J Compton reported that some of the problems relating to the litter bins on King Edward V11 and the clearing of the footpath to the Birmingham Road stem from the fact that the area has not yet been adopted and the developers are not undertaking the work. It was agreed that the Council will write to the developers, Morris Homes to add pressure.⁷

The Clerk is asked to chase up the Hatton Green sign ³

Finance

The balances on the accounts as at 31st October are as follows;

Hatton Council	£16234.62
War Memorial	£2018.38

Cheques approved to be drawn;

British Legion	£45
K Skudra salary / expense	£1450
HPRA (website money)	£178

The Chairman presented the financial proposals for the budget setting and precept call for 2014/15. This had been distributed to all councillors before the meeting and was available at the meeting for members of the public to see.

Prof Shutler proposed keeping the precept as it was this year at £10600. This was seconded by Mrs M Langford and approved unanimously by the meeting. A copy appears at the end of these minutes.

Neighbourhood Plan

It is noted that some local parishes are now considering the drawing of a plan and it was agreed that Hatton should consider becoming part of one of the clusters. The drawing up of a plan will be

costly and time consuming but there are funds available from the Localities department to help. (£7000 per plan) The Chairman will approach the Chairs of other local parishes to gauge the support there is. Initially he will be looking at a cluster including Budbrooke, Joint parishes and Shrewley.⁴

Hatton Park report

Mrs S Hague reported that the HPRA were waiting the result of the planning committee's decision relating to the car park re-surface

HPRA have decided to name the orchard Hatton Park Jubilee Orchard.

As the regular booking on a Monday night at Hatton Park Village Hall is no longer there the Parish will revert to holding alternate Council meetings there.

The Christmas Fayre will take place on Sunday 1st December.

The residents of Quinton Close have requested the 'Slow, Children Playing' signs. The Clerk will look back to see who organised these last time.

Warwickshire County council

Cllr J Compton handed out the Transport Scheme flyers for distribution and confirmed that the County Council are working on setting their budget and that some areas will once again have their budgets cut.

Planning

It was agreed that the Council would offer support to those involved in opposing the Gateway proposal. The Clerk will let the clerk to Bubbenhall Parish Council know and ask to whom and when any letter should be sent. ⁵

The Chairman attended a meeting on 6th November about the Local Plan and confirmed there are still concerns about the interpretation of the guidance and data –particularly with regard to the 'strategic housing assessment'. If this were to be legally challenged the suggested levy would be £1 per head based on the electoral roll. Grounds for such a challenge would be based on the unsupported infrastructure of schools, roads and hospitals.

The consultation period for the new 'Village Options and Boundary Review' has now opened. Land within the parish and bordering Hatton Park has been identified as the preferred option. The plans show proposal for 90 houses. As stated in the Parish Plan the Council's primary position is that there should be no further development. In order to consult with the residents the Parish will host a public meeting at Hatton Park Village Hall on Monday 13th January. This will give residents time to properly read the plan and visit other meetings as well and will then inform the Council's response. The Clerk will shortly have the plans from Warwick District Council and will put those and the meeting notices up as soon as possible. ⁶

Correspondence

WDC – planning committee and papers

WDC – planning – Nunholt, 26 Tredington, Hatton Park Village Hall

WALC – AGM, Budget setting, Sustainable Communities, Neighbourhood planning, Model Standing orders

Various – Cov and Warks Gateway

WCC – Grants for local projects, Village Housing Options and Settlements

WDC – Stephen Hay – Village Options etc and meeting set up

WDC – Rubbish collections etc

Cllr Compton– Adoption of roads

Cllr Sawdon – Boundary review

Standing Orders and Code of Conduct

It was agreed to adopt the model orders and to have a copy available at all meetings.

Other issues

The disruption and danger caused by the garage at Hatton Green continues despite polite requests for vehicles not to be parked there. The Clerk is asked to approach Highways / Warwickshire County Council regarding double yellow lines. 8

If there is to be any development within the village envelope there will be a need for a Housing Needs Survey. This will be considered at the next meeting.

Date of next meeting;

27th January 21014 at Hatton Park Village Hall – 8pm.

1	Goalposts on Hatton park	Clerk
2	Ask FROG re funds	Clerk
3	Hatton green sign	Clerk
4	Neighbourhood plan cluster	Chair
5	Support re gateway project	Clerk
6	Village Options plans up	Clerk
7	Chase up Morris Homes re adoption of KEV11	Clerk
8	Double yellow lines in Hatton Green	Clerk

HATTON PARISH COUNCIL

Minutes of meeting held on 27th January 2014 at Hatton Park Village Hall.

Present:

- Dr Martin LeTocq (Chairman)
- Anthony Burrows
- Michael Hinett
- Margaret Langford
- Sue Hague
- Prof Maurice Shutler
- Joyce Shutler
- Adrian Sloan

- Jose Compton (WCC)
- Katherine Skudra (Clerk)
- Clare Sawdon (WDC)

4 members of the public present

Apologies were received from Cllr R Davies, Chair of Warwick District Council

Open Forum.

A resident has been chasing up the adoption of the King Edward VII development by Warwick District Council, as was discussed at the last meeting, and has spoken to Mr R Bellamy from Morris Homes who stated that the section 38 agreement has been lodged and a schedule of minor repairs needed to bring the works up to standard had been prepared. Mr Bellamy believed these works will start in Feb / March. It is believed that the delay in the adoption by Severn Trent of the sewers may have caused some of the delay. The Clerk has written twice to Morris Homes, with no response. Cllr Compton confirmed that repairs on the pathway to the Birmingham Road will be looked at at the end of February.

Residents also asked for confirmation of the Council’s response to the Village Options consultation. The Chairman confirmed that the response has been filed objecting to any development on the scale of @90 homes. A copy of the response is available to view on the Hatton Parish Council website.

There is no mention in the response of the vote taken between the 2 sites and Cllr Sawdon confirmed that Warwick District Council were no longer considering the Hatton Hill option. Concerns over safety at the bus stop on Charington Drive were raised. Parents dropping their children to the school bus causes traffic back-up and this makes it difficult for children to cross the road. Cllr Sloan will speak to the Headteacher at Ferncumbe School to ask parents to be more considerate.

The Council have received a letter from a family who are concerned that the car park at the church has meant that grave stones have had to be moved and making a suggestion that they would offer to buy some land from the adjoining land owner so a car park could be put there. They are asking the for council’s support. It is noted that the existing car park came after a long process where all necessary permissions were granted. It was agreed to respond thanking the family for their generous gesture and would not oppose any such action in principle but would view any application on its merits.¹

Minutes of the last meeting

These have been distributed and were approved. The chairman signed on each page. These will now appear on the website as approved minutes.

Action Points;

1	Goalposts on Hatton park	We have been advised that metal posts would need concreting in. This was agreed. 2
2	Ask FROG re funds	No request for funds has been made.
3	Hatton green sign	Clerk to chase again 7
4	Neighbourhood plan cluster	The Chair has been in contact with Mike Dutton and the upcoming WALC training day is addressing neighbourhood clusters.8
5	Support re gateway project	The Clerk has confirmed to Bubbenhall Parish council our response
6	Village Options plans up	Addressed in the minutes
7	Chase up Morris Homes re adoption of KEV11	Referred to in body of minutes

8	Double yellow lines in Hatton Green	Request made 8
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Prof M Shutler will send out his report on recent Rural west meeting shortly. The Chair pointed out that he was disappointed that there was such a very poor turn-out at the meeting.

Finance

Balances at the end of December;

Hatton Parish Council - £14534.62

War memorial --£2018.38- The Clerk will make more enquiries re the ongoing cost or renovation to ensure the monies in that account are realistic.3

Since the last meeting cheques in the sum of £63.26 have been paid re the posters for the school childrens' litter campaign.

Also approved cheque for £40 for the WI printing as previously agreed.

Warwickshire County Council

Cllr Jose Compton reported that for the time being the Fire Service strikes seem to have stopped.

Cllr Compton requested that if the Parish wants any traffic/ road schemes she needs to be notified by July, this does not include general repair of winter damage. This issue will appear on the agenda for the July meeting.

Residents are encouraged to report damage such as potholes etc through the County Council website on 'Fix My Street'

There is to be a Public Interest debate on Unitary Authority in February. All public welcome to attend.

Warwick District Council

Cllr Clare Sawdon stated that the WDC element of the Council tax is being kept the same.

Warwick District Council continue to work on the Local Plan and are aware that some of the planning may be dependant on the results of the Planning Inspectorate's decision on the Gateway project.

Hatton Park Residents Association

It is hoped to have some social/ neighbourhood events this year including an Open day at the Hatton Park Jubilee Orchard.

They have been successful in their bid to Rural West for a grant of £3,000 towards the car park. Sue Hague thanked Cllr J Compton for her help with this.

Planning

After the very well attended Open meeting on 13th January the formal response to the Village Options, objecting to the preferred option has been filed with Warwick District Council.

In view of the possibility of some small scale development within the village envelope in Hatton Green a Housing Needs Survey will be carried out. This is carried out in conjunction with Warwick District Council but the questionnaires to all households must be undertaken by the Parish. It was agreed to do this when the Forum flyers are distributed.4

No objection was raised to the application relating to The Piggery.

Annual Forum

Date for this agreed as Thursday 1st May. The Clerk will check on availability of George Lyons Room at Hatton Village Hall.5

The Forum will follow the usual pattern of reports from local groups and annual reports. After suggestions from residents present it was also agreed to include information about the responsibilities of District, County and Parish councils. Residents are reminded that a lot of this information is available on the websites.

Correspondence

WDC – call for precept and election costs
 WALC – notifications of meetings. Agendas
 WCC – Rural west Information
 WALC – training – Chair and Clerk to attend.⁶
 WALC – online clerk network –Planning – The Piggery and PO Cottage as well as weekly lists
 Veronica Chapman – support for WI printing costs
 Various residents re Local Plan –objections, sightings of bats
 WDC – Stephen hay –various about meetings etc
 Bloor Homes – their development –copy of what had been delivered to HP residents
 Taylor Wimpey re development
 Ray Bullen re petition
 WDC – minutes and agendas of committee meetings –Yorkshire Bank -statements

AOB

The Chair congratulated Mrs M Langford on continued success and enjoyment by all of the Neighbourhood Coffee mornings which celebrates its 4th birthday in April this year.
 Mrs Elaine Kemp advised that she has resigned from Hatton Park Residents Association and has established Hatton Action Group as an action group to oppose any development in Hatton Park. The Chairman confirmed that the Parish Council as statutory consultee was also pursuing that stance at the moment. The Chair advised all to watch the Warwick District Council website for all developments.

The next meeting will be March 24th at Hatton Village Hall

1	Response re church car park land	clerk
2	goalposts	clerk
3	War memorial cost	clerk
4	Housing needs survey and forum flyers	all
5	Forum venue	clerk
6	Training	Chair and clerk
7	Hatton Green sign	Clerk
8	Neighbourhood Plan Cluster	Chair
9	Yellow lines	Clerk

HATTON PARISH COUNCIL

Minutes of meeting held on 24th March 2014 at Hatton Village Hall.

Present: Dr Martin LeTocq (Chairman)
Anthony Burrows
Michael Hinett
Margaret Langford
Sue Hague
Prof Maurice Shutler
Joyce Shutler
Adrian Sloan

Josie Compton (WCC)
Clare Sawdon (WDC)
Alan Rhead (WDC)
Katherine Skudra (Clerk)

Cllr R Davies Chairman of Warwick District Council
12 members of the public present.

The Hatton Parish Council Chairman welcomed Cllr Richard Davies. It is tradition that the Warwick District Chairman visits the town and parish meetings during their year in office.

Open Forum

Member of the public present asked for an outline from the Parish Council as to the Gypsy and Traveller site proposals within the Local Plan as well as the housing plans for land adjacent to Hatton Park.

The Chairman outlined the background to the current proposed sites in particular the proposal for a site on Birmingham Road. Cllr Clare Sawdon confirmed that she had spoken at the recent Warwick District Council executive meeting against the proposal on behalf of residents. There was concern expressed by members of the public that the WDC Exhibitions are hardly consultations as they do not allow for constructive discussion with the Council officers.

It was pointed out during the discussion that the owner of the land does in fact have other proposals for that area. These have been talked about in the past but are not a firm planning proposal at this stage.

Concern was raised that the statistical basis on which the proposal is put forward is flawed. These include; effect on property prices, increased crime rates, traditional occupations and others. The resident offered to share a summary of his research with the Council and with Alan Rhead.

The Chairman pointed out that all those who oppose the proposal must file their own individual responses and base the objections on sound planning reasons. Hatton Parish Council as one of the statutory consultees will be filing its response by the May 5th deadline and are happy to hear directly from residents with their concerns.

With regard to the proposed development of land adjacent to Hatton Park the Council's objections to this, having held an open public meeting in January, has been filed and can be seen on the website. Concern was expressed that if a new access road to the Birmingham Road is built this will increase the danger on the road where there have already been a number of fatal accidents in the last few years. There is a meeting of Warwick District Council on 24th April to consider the options in light of all the response to the consultation and Hatton parish Council will keep its website updates and discuss issue further to the Annual Forum on 1st May.

There was also discussion about the definition of Green Belt. A local authority can redefine its Green Belt but must take account of its neighbours.

1 member of the public also asked why the Council only meet once every two months. The Chairman confirmed that this is being re-evaluated and will be an agenda item at the Forum on 1st May.¹

No new pecuniary or other interests were declared.

Minutes of the last meeting and matters arising;

Minutes adopted as drawn and signed on each page by the Chairman.

1	Response re church car park land	Sent and response from family was how disappointed with the Estate etc they were
2	goalposts	Ordered will be concreted in as the ground dries up 2
3	War memorial cost	Quote obtained –discussed under Finance 3
4	Housing needs survey and forum flyers	On the minutes. SH drafted flyer- distribution to be confirmed
5	Forum venue	GLR- Hatton Village hall
6	Training	Attended by Chair and Clerk

7	Hatton Green sign	Chased 4
8	Neighbourhood Plan Cluster	Chair to report
9	Yellow lines	Reminded 5

Cllr Sawdon confirmed she had attended the recent meeting of HPAG (Hatton Park Action Group) and presented re the Gypsy and Traveller consultation.

Chairman had attended WDC meetings re the planning authority's reasoning behind the housing statistics. Cllr Rhead confirmed that one of the reasons the Coventry Local Plan had failed was because they had not consulted with their neighbours so it is important that Warwick District Council do do this. It is important that their Local Plan does not fail as that could create difficulty in objecting to planning applications by developers.

Warwickshire County Council have held an open debate on becoming a Unitary Authority. There was support for the idea from the meeting and so further discussions will now take place.

Planning.

Response to the Gypsy and Travellers' sites addressed above.

The Council will issue a Housing Needs Survey as a preliminary to a possible planning proposal at The Forge in Hatton Green. The standard format will be followed and will be distributed with the Forum flyers. 6

Finance

Hatton Parish Council - £14494.62

War memorial --£2018.38-
cheques approved;

HPVH (hire of Village Hall) £37.50

WALC £40

Coventry Training partnership £40

HPRA £4000 (annual grant)

A quotation for the cleaning and relettering of the War Memorial has been obtained putting the cost at about £2500. The Parish would like this done before the 2018 Remembrance. The Clerk will chase up 2 other quotes and then look at making an application to Rural Initiatives for a Grant. Cllr Davies also mentioned a Grant from WDC who currently have some funds for WW1 re-dedications.3

Neighbourhood Plans

The Chairman reported that so far in the whole of the country there are only 5 completed plans and 8 subject to examination. Our Parish Plan has given some local mandate and as any Neighbourhood Plan has to conform with the Local Plan, which is not yet adopted it is felt that at this stage we will not pursue any plans. It was agreed to revisit this when appropriate and keep sight of other areas' Plans.

Hatton Park Residents Association

The survey report on the overspill carpark shows that the land is stable and the soakaway will work.

An application for Lottery funding has been made.

The formal opening of the orchard will be on 14th June

Correspondence

WDC – usual weekly planning lists and minutes of meetings

Yorkshire Bank – statements

WDC – Local Housing Needs numbers

Edward Heldreich – land adjacent to churchyard

WCC - Chairman's At Home

WDC – Local Governance review – boundary changes - Cllr Jose Compton pointed out that as part of this review there may be changes in the 'areas' that each County Councillor cover as there is an attempt to standardise the number of residents each represent. This may lead to some political consequences.

WALC – precept capping info

Adrian Sloan – the Headteacher at Ferncumbe School had asked parents for consideration in how they park at Hatton Park when dropping off at the bus stop.

WDC – G and T consultation –

Stephen Halliday – planning issues meeting

WCC – Unitary Authority debate Open meeting

WDC – electoral Roll updates

WCC – road closures

IMI – war memorial

Kemp –IT solutions –asked for some info re 'cloud back-up'

Stephen Clement – resident –re G and T sites

Warwickshire training partnership – invoice for AS's training

WCC – Highways update

WALC – Transparency and accountability responsibilities

WDC – new local plan – meetings and consultations

Grant Thornton – Annual Audit call 7

Ferncumbe Youth Club – notice of AGM

Warwickshire County Council

Cllr Jose Compton reported that the Council are still looking at how to make a £92m saving over the next 4 years.

The extension to Ferncumbe School is to be formally opened on Friday.

Budbrooke School is currently in Special Measures.

Consultation on the future of the Fire Service begins on 24th March.

Warwick District Council

Cllr Alan Rhead confirmed that the District council element of Council tax has been frozen for another 12months.

Changes to the registration for the electoral role mean that from 2015 everyone must register as an individual not a household.

Annual Forum

1st May at 7.30pm

This year the flyer will include some background as to the role of the Council and how it 'sits' with the County and District. The Chair will write some text for this. The Clerk is still pursuing paying for the delivery but it may come back to usual format.6

Date of next meetings

AGM and Forum 1st May 7.30

Parish meeting 19th May 8pm

1	Forum agenda item	Clerk
2	Goalposts – to be sited	Clerk
3	War memorial –2 more quotes to be obtained	Clerk
4	Hatton green Sign	Clerk
5	Yellowlines	Clerk
6	Forum Flyer format and distribution	Chair /Clerk and all
7	Prepare annual accounts	clerk

HATTON PARISH COUNCIL

Minutes of meeting held on 19th May 2014 at Hatton Park Village Hall.

Present:

Dr Martin LeTocq (Chairman)
 Michael Hinett
 Anthony Burrows
 Margaret Langford
 Sue Hague
 Prof Maurice Shutler
 Joyce Shutler
 Adrian Sloan

Jose Compton (WCC)
 Katherine Skudra (Clerk)

No members of the public present and no apologies received.

No declarations or pecuniary interests.

Dates of Next Year's Meetings;

These were confirmed. Notices of the meetings will be placed on the notice boards and on the website. 1 As the increase in the number of meetings has been made to encourage more participation from residents and some quicker response time to issues it was agreed that at the end of this year the change should be reviewed and indicators to consider will include;

- Number of residents who attend meetings
- Length of meetings
- 'Actioned' items being followed up
- Use of email in between meetings to inform debate at meetings

Minutes of the last meeting and matters arising

The minutes were approved as drawn and signed on each page by the Chairman.

Action log

1	Forum agenda item	completed
2	Goalposts – to be sited	Ready to be done 2
3	War memorial –2 more quotes to be obtained	Still waiting for new quotes – Joint parishes looking into this with us
4	Hatton green Sign	Clerk has written confirmation of signs and positions they will appear
5	Forum Flyer format and distribution	Completed
6	Prepare annual accounts	Completed

To be chased by the Clerk –

- Hatton Green double yellow lines³
- Adoption of KEVII roads and pathways ⁴

Adrian Sloan had represented the Council at the Ferncumbe Youth Club AGM and the Chairman and others attended the Community Forum. Cllr Jose Compton handed out SpeedWatch flyers. It was not felt at this stage that the Councillors wanted to carry out this exercise again.

It is noted that following the discussion at the AGM the Council's response to the Gypsy and Traveller's site has been filed.

Local Plan

Another consultation period has begun on the new version of the Local Plan, the consultation running until 27th June 2014. There does not appear to be mention of previous objections and as far as Hatton Parish is concerned the area adjacent to Hatton Park is still the preferred option, although the size is smaller with housing at a greater density. Concern was expressed that this leaves it very likely that there could be further development later. The Oaklands Farm site is also still identified as a site for 5 gypsy and traveller's pitches. There are specific criteria on which objections are allowed which relate to the soundness of the proposal as a whole, that procedures have been properly followed and whether the District Council has complied with its statutory obligation to consult.

Responses can be filed individually or as a group. It was agreed that the Chairman will draft a response which will appear on the website and be reprinted on leaflets to be delivered to all houses advising residents to respond as an individual or be included in the parish council response.

⁵

Leaflets will be printed in colour for more impact.

Housing Needs survey

To date 146 responses have been received from 910 households. 12 have indicated 'need'. A full report will be available soon

Finance

Account balances as at end of April 2013;

Hatton PC - £15877.74

War memorial - £2018.38

The Annual Return was approved by the meeting and signed by the Chairman.

Cheques were approved for the grants to Brownies, Ferncumbe Youth Club, PCC, Ferncumbe School.

Payment to WALC in the sum of £531, AoN insurance in the sum of £312.77 and the Clerk in the sum of £1475.30 (salary and Forum expenses) was also approved.

Hatton Park Residents Association

Work continues on gathering the money for the overflow car park.

The opening of the Community Orchard will take place in September.

Correspondence

- WDC – planning apps relating to Dasset Close, PO Cottage, Forget-me-not cottage
- WDC – Minutes of meetings etc
- Community Forum – grants etc, Flooding Forum
- WDC – New Electoral rules –individual registrations etc
- WDC – electoral roll updates. The Clerk will let Councillors have a hard copy of the up to date roll at the next meeting. 6
- Live and Local –Parish Plan
- Yorkshire bank – statements
- From residents
 - re G and T sites and when the travellers were on the driveway
 - –with his statistical breakdown for the ‘response’
 - – Hatton park resident concerned about neighbour’s bonfire on a Sunday afternoon
 - – resident of Admington asking what the Slow Down signs have been taken down

- Hatton Charities, asking for a nomination for a new member. Carole Blower has been nominated and Council happy to endorse this

Warwickshire County Council

Cllr Jose Compton stated that on 6th June the Royal regiment of Fusiliers are to be granted the Freedom of Warwickshire and there will be a parade through Warwick

The traffic signs at the top of Hatton Hill will be repaired shortly

Warwick District council have money available for work on war memorials. The Clerk will make contact and chase the estimates we are waiting for. 7

Cllr Jose Compton will have more monies for grants in the Rural West budget.

Warwick District Council

No report but it was noted that Cllr C Sawdon is now the Chair of Warwick District Council.

Other issues;

There has been damage caused to the grass embankment outside the school by a parked truck.

The Clerk will write to the owner of the truck 8

The fence outside the School has become unstable and needs repair. The Clerk will contact WCC.

It was agreed that an agenda item for the meeting on 23rd June will be how to improve public participation.

The next meeting is June 23rd at 8pm Hatton Village Hall

The meeting closed at 9.30pm

1	Dates of the year's meetings advertised on Notice board and website	Clerk
2	Goalposts –arrange erection	clerk
3	Yellow lines in Hatton Green - chase	clerk
4	Adoption of KEV11	Clerk -WDC
5	Draft and deliver response to Local Plan	Chair, Clerk and all
6	Hard copies of Electoral Roll	Clerk
7	War Memorial quotes and grant information	Clerk
8	Damage in Hatton Green	Clerk

HATTON PARISH COUNCIL

Minutes of meeting held on 23rd June 2014 at Hatton Village Hall.

Present:

Dr Martin LeTocq (Chairman)
 Michael Hinett
 Anthony Burrows
 Margaret Langford
 Sue Hague
 Prof Maurice Shutler
 Joyce Shutler
 Adrian Sloan

Jose Compton (WCC)
 Katherine Skudra (Clerk)

17 members of the public present.

Open Forum;

A resident of Hatton Park raised a concern about the risk to health caused by the new directive that cooked and raw food waste should be placed in the green bins. These are collected fortnightly and some liquid residue is spilt as the bins are moved. This has been particularly noticeable in the recent dry weather. The Council shared the resident's concerns and will write to the Director of Public Health asking for his comment and assessment of the situation. Cllr J Compton confirmed that the Portfolio holder for Community services is Dave Shilton.¹

There remain concerns about the grasses being cut back too early and too severely for the seeds to be set. Some years ago there was an agreement this would not happen. It was agreed we would remind the District Council again in March, before the cutting season.

The Chairman and Vice Chair and some residents had received letters from Bloor Homes on behalf of the Hatton Estate promoting their proposal for development on the south side of Hatton Hill. The Chairman pointed out that this development is not included as an option on the latest stage of the Local Plan and therefore the council is not in apposition to respond at this stage. Residents of Canal lane indicted they would object strongly to any proposal.

Declarations of pecuniary or other interests

None

Minutes of the last meeting and matters arising

The minutes were agreed subject to one comment from Michael Hinett referring to use of emails between meetings. To clarify – it is important that thoughts concerning issues raised in between meetings and circulated to councillors by email should be properly debated and recorded at the next meeting.

The Chairman signed the minutes on each page.

Action log;

1	Dates of the year’s meetings advertised on Notice board and website	posted
2	Goalposts –arrange erection	Date to be set up 2
3	Yellow lines in Hatton Green - chase	Clerk and Chair to chase3
4	Adoption of KEV11	Sent reminder6
5	Draft and deliver response to Local Plan	All done
6	War Memorial quotes and grant information	Still waiting4
7	Damage in Hatton Green	Damage repaired

The Housing Needs Survey results have been received and show a need for 13 houses of mixed range. The Chairman has passed these details to Warwick District Council to sound out a possible development at The Forge in Hatton Green. The response was that this was not included in the Local Plan.

For information of the 900 delivered to homes 149 surveys were returned which is 16.9%. This is a higher % than usual.

Response to Local Plan

The proposed response to the Draft Local Plan has been on the website for over a week, there needs to be one alteration made to this as suggested by Tony Burrows. It was also agreed that Hatton Parish Council would add endorsement to the letter sent by Bishops Tatchbrook Council to Mr Chris Elliott of Warwick District Council stating that the plan should be redrafted in light of the amended statistics from the ONS, which have been in the public domain since the last meeting of this Council.

The Chair will draft the final paperwork so that the response can be submitted by Friday 27th June. Maggie Langford will collect more names in support at the Meet the Neighbours Coffee Morning and the clerk will continue to compile the list form the email traffic via the website. 5

Encourage more participation;

Michael Hinett opened this debate by stating that the purpose of the Parish Council is to represent the views of the people and pointed out that there has been some criticism that the Council have not been keeping people informed.

Some suggestions to improve this which were debated included;

Use of social media eg Twitter, Facebook
Newsletter- paper or electronic
Comments Box on the website
Blogs

And residents also suggested;
Regular Saturday morning surgeries
Parish Magazine

Graham Harrison who chaired the Parish Plan group pointed out that in that those who responded did say that if they had contacted their Parish councillor they were satisfied with their response. It was agreed to look at some of these suggestions and the practicalities of them and discuss further at the next meeting.

Warwickshire County Council report

Cllr Jose Compton reported that the LEADER project still has money to grant for local rural initiatives as does the Rural West Forum.

Warwickshire county Council have recently been talking to neighbouring councils about good practice.

A new Meals and Wheels service is launched this week.

Planning

2 applications received since the last meeting;

The Piggery – no objections

29 Tredington – awaiting some clarification of roof lighting.

Finance

Balances as at end of May 2014;

Hatton - £14089.63

W/M £2018.38

It was agreed to pay printing costs -£74.99.

Hatton Park Residents Association Report

Work continues on the specifications for the car park extension.

The HPRA ran a very busy and successful tea tent at the Dog Show

Correspondence

WDC – 2 planning applications and responses

WALC –training

WDC –Planning applications

WALC – minutes of meetings

Fire service consultation

WRCC – Housing Needs Survey

Genuine Stonemasons- reminder about quotes re War memorial

Rural – housing questionnaire

Post

Yorkshire bank – statement

WRCC – hard copies Housing Needs survey

The next meeting is 28th July 2014 at Hatton Park Village Hall

Meeting concluded at 9.30pm

Action Log

1	Write to Director of Public health re waste collection	clerk
2	goalposts	clerk
3	Yellow lines in hatton green	Clerk and chair
4	Chase quotes	Clerk
5	Local Plan response; compile lists, letter to Chris Elliott, file response	Clerk
6	Adoption of KE v11	Ask CS to chase

HATTON PARISH COUNCIL

Minutes of meeting held on 28th July 2014 at Hatton Park Village Hall.

Present: Michael Hinett (Chair for this meeting)
 Anthony Burrows
 Margaret Langford
 Sue Hague
 Prof Maurice Shutler
 Joyce Shutler
 Adrian Sloan

Jose Compton (WCC)
 Katherine Skudra (Clerk)

Apologies Martin Le Tocq

2 members of the public present

Open Forum;

A resident from Canal Lane is concerned about the speed of traffic travelling along Hatton Hill especially as there have been 2 serious accidents recently at the junction with Hockley Road. The drawing of the white lines in the centre of the road here was discussed and there was speculation as to whether reconfiguring them may help the situation. It was agreed that the Clerk will write to highways on this point and Cllr Jose Compton will also speak to her contacts.¹

Another concern raised by this resident related to flood lights /car park lights at the British waterways staff car park which now appear to stay on all night. They are very bright and not effective. Residents have made approaches themselves about this disturbance and were told they lights should come on a sensor but this does not appear to be the case. The Clerk will check the planning position with the enforcement officer at Warwick District Council. ²

Resident of Hatton Park asked why the footpath lights on the path from KEV11 are still on all night. It was repeated that this path is still un-adopted and is a matter for the developers. All parties have been chasing the developers on this point for some time and the Clerk will do so again. ³ A letter from E. Walpole-Brown was read out concerning possible future planning applications. The developments discussed in the letter have not yet been filed with the planning authority and the Council will respond in the usual way when the formal notification is received.

Declarations of pecuniary or other interests

None

Minutes of the last meeting and matters arising

The draft minutes were agreed as drawn, but could not be signed as the Clerk had brought the wrong copy to the meeting. It was agreed they would be signed off at the next meeting but will be published on the website straight away.

Action log;

1	Write to Director of Public health re waste collection	Written and response circulated-
2	goalposts	Insurance Company will not cover them for us unless we have written permission of land owner and they concreted in by contractor with relevant insurance so waiting to hear back from WDC for their 'written permission' ⁴
3	Yellow lines in hatton green	Chairman has discussed and Clerk sent another email ⁷
4	Chase quotes	Memorial being 'surveyed' on 4 th august)
5	Local Plan response; compile lists, letter to Chris Elliott, file response	All filed
6	Adoption of KE v11	Written again
7	Fence outside the School	The Chairman has followed this up and is arranging a meeting with the head teacher ⁵
8	Response to Housing Needs Survey	The Chair has replied to this and is in continuing correspondence.

The Clerk gave an update on the meeting she attended with the Chair for Warwickshire County Council to explain the effect some of the budget cuts they may have to make on responsibilities of Town and Parish Councils. There was a lot of discussion but not much detail at this point. It was agreed that the issue should appear on the Community Forum agenda for the next meeting.

The Clerk and others have looked at parish council's presence on social media following the discussion at the last media and there is some evidence of good practice. Sue Hague will continue looking at a newsletter. This issue will appear of the agenda for the meeting in September.6

Parish Plan

It was reported that Graham Harrison will re-convene the steering group in the next couple of months to look at progress and discuss the next steps.

Correspondence

WDC – acknowledgment of response to Local Plan

WDC – Governance Review

Sue – information on visits to the website- it was agreed this was a useful tool and we should monitor it.

Lord Lieutenant – Commemoration Service

WALC – members, website and WCC cutting of Services

Director of Public Health – response re collection of waste issue. The Council are happy with the response and will not pursue this any further.

WDC – Planning applications

From resident – re speed of traffic and visibility on Birmingham Road – had seen reference to traffic Schemes on the agenda. Will let her have detailed of the Community Speed check scheme.

Peter Hallam (highways) –copy of email from resident –the land in question is adopted by Warwick district council

WDC – summary planning decisions etc

Post

Grant Thornton – acknowledgement of Annual Return

WDC – Development services – boundary of Hatton House after review of WDC exec April 2014 – Maggie Langford mentioned an email re Superfast Broadband which she will circulate around.

Planning

No objection was raised to the application at 3 Hatton Green.

Finance

Balances at the end of June 2014;

Hatton Parish Council - £14089.63

W/M £2018.38

Hatton Park Residents' Association

Sue Hague reported that the formal opening of the Community Orchard should take place in September.

There have been some complaints about the state of Crimscote Square. It was agreed that SH will speak to Highways and Martyn Stacey at Warwick District Council.

Warwickshire County Council.

Cllr Jose Compton reported on the Superfast Broadband consultation and the work being done to repair the potholes in local roads.

There is to be a 1 day strike of public sector workers on 30th September.

Other issues

The clerk has circulated to councillors from Hatton green to information about the road closures in August. There is no duty to inform the individual residents as the contractors will do this

The next meeting is 28th September at Hatton Village Hall.

The meeting concluded at 9.30pm

Action Log

1. Hockley road junction- write to highways	Clerk
2. Lighting at Canal – contact enforcement officer	Clerk
3. Adoption of KEV11	Clerk
4. Permission for Goalposts	Clerk
5. Meeting with head teacher	Chair
6. Parish council newsletter and communications on Sept agenda	Clerk
7. yellow lines in Hatton Green	Clerk

HATTON PARISH COUNCIL

Minutes of meeting held on 22nd September 2014 at Hatton Village hall

Present: Martin le Tocq
 Michael Hinett
 Anthony Burrows
 Margaret Langford
 Prof Maurice Shutler
 Joyce Shutler
 Adrian Sloan

Jose Compton (WCC)
 Katherine Skudra (Clerk)

Apologies Susan Hague

2 members of the public present

Open Forum;

A resident of Hatton Green expressed continued concerns regarding the dangers caused at the junction with Dark Lane and Hockley Road by the operations at the auto repair garage. On a number of occasions cars and recovery vehicles are parked dangerously near the corner and traffic from the Hockley Road cannot see to get past safely. Operations at the garage also appear to be 24 hours on numerous occasions. The Chair pointed out that representations have been made to the owners previously and the community support officers have looked at the situation. The Parish Council is also pursuing the possibility of double yellow lines.

It was agreed to write to the owner again and copy in the landlord. Cllr Compton will also ask her contacts to investigate the matter. 1

The Chair will also mention the situation during the police matters section at the upcoming Community Forum.

This site and the possible development of it recently led to the Housing Needs Survey being carried out which showed some need for local affordable housing. The Chair has been following this up as the planning system remains complicated and ambiguous. This is especially so since the whole area has recently been designated Green belt. Parish Councils do have some powers under the 'Right to Build' in the Localism Act and the Chair will forward these details to all Councillors for further consideration. 2

The Chair confirmed that in the recent Local Plan there was no real interest in the Parish being split into separate wards with 1/3 in favour, 1/3 against and 1/3 not bothered.

Concern was also expressed by a resident about the speed along the road alongside the church and the village hall junction. A flashing warning sign was discussed as well as some signage to show there is a crossroads. Cllr Jose Compton will look into this.

The Clerk has received emails from a resident in Hatton Park asking for support as her neighbours continue to park on the kerb and this makes it difficult for her as she has a disability and sometimes uses a walking aid and an assistance dog. The Clerk is to ask her what approaches she has made directly to her neighbours before taking any direct action. 3

Declarations of pecuniary or other interests

None declared

Minutes of the last meeting and matters arising.

The minutes of the last meeting were approved as drawn and signed by the Chair on all pages. The Vice-chair also signed the minutes of the June meeting which were not brought to the last meeting.

Action log;

1. Hockley road junction- write to highways	Clerk and Cllr Jose Compton wrote to Highways and received response to say the suggestion was not practicable
2. Lighting at Canal – contact enforcement officer	This is being looked at by WDC
3. Adoption of KEV11	WDC, Clerk and Cllr Jose Compton continue to bring pressure on the developers 4
4. Permission for Goalposts	Awaiting permission to position the posts 5
5. Meeting with Peter Hallam re fence outside school	Chair met with Peter Hallam and Martin Stacey and work will be undertaken in October when some trees cleared
6. Parish council newsletter and communications on Sept agenda	For discussion
7. yellow lines in Hatton Green	Issue being looked into

There has been further information on Superfast Broadband and some confusion about when the Hatton Green area of the Parish is on the schedule.. Cllr Compton raised the issue of 'Broadband Champions' and the Chair invited Mr Phil Johnson to take on this role on behalf of the Council, and he kindly agreed.

The Jubilee Community Orchard at Hatton Park has been officially opened.

Correspondence

- Yorkshire bank – statements
- WDC – minutes of meeting etc
- WALC – notice of AGM – 4th November

Email

- WDC – Electoral roll updates
- WDC- meetings minutes and summaries
- WDC – planning –outlined under planning
- WDC – Governance review – boundaries- no direct effect to Hatton Parish boundaries
- Jose – chasing up on – road markings, footpath to Shell
- WCC –Anita – forum survey –
- Christine Butler – Church – invites to Thanksgiving Service – 28th September.
- WCC – Social Enterprise
- WCC – small grants information
- WCC – PC availability
- Resident re unsociable parking
- Leigh Hunt – superfast broadband
- Resident– Orchard opening.
- WDC – old Post office –dropped kerb

Warwickshire County Council

Cllr Jose Compton reported that there are proposals to changes the County Council ward boundaries before the 2017 election. This is due to the decision that there will only be 5 County councillors. Hatton and Shrewley will become part of the Budbrooke and Bishops Tatchbrooke Ward. The County Council are consulting on this until 4th November. The councillors are happy with where Hatton has been placed.

'It was noted with regret that as Cllr Compton will not be standing at the next election, she will not in any case be representing the Parish'

Public Engagement Opportunities

Michael Hinett stated that as the role of the councillors is to represent the views of the Parishioners it is important that we gauge their views and ensure that the Council is up to date with them.

The Clerk holds a database (now at 103) of emails and does send out to this of upcoming events and it was thought that an electronic newsletter –with some 'hard' copies might be a good idea. This will be discussed further at the October meeting.

It was agreed that when residents have issues they do know how to get in touch and do do s.

Planning

The Council has received the following applications;

- Hatton Oakes

- Home Farm
 - 6 Charingworth
- no objections were raised

The garage which has been built at the Old Post office site is larger than the permission allowed for and the enforcement officer has inspected. It is likely there will be another planning application shortly. The Council is looking into the position with regard to the dropped curb as no application for this has been received. 6

It was also noted that the possible Gypsy and Traveller site on the Birmingham Road has not been chosen as the preferred site in the latest Local Plan submission.

There was discussion about the log cabin at the British Waterways site. It appears out of keeping but it was agreed to make no representations at this time.

Finance

No payments were required at this time.

Account balances stand at;

Hatton Parish Council - £14089.63

W/M £2018.38

Hatton Park Residents' Association

The work on the extension to the Village hall car park should start in October.

Other issues

Maurice Shutler reported that Barford PC had applied for funding of £3000 to upgrade play area facilities. The council do not object to this.

The next meeting is TUESDAY 28th October at Hatton Park Village Hall

Action Log

1	Letter to garage in Hatton Green and yellow lines	Clerk
2	Council 'right to Build'	Chair
3	Neighbour issue	Clerk
4	KEV11 -adoption	Clerk
5	Goalposts	Clerk
6	Post Office Cottage - kerb	Clerk
7	Garage at Hatton Green	Clerk and Cllr Compton

The meeting finished at 9.50p

HATTON PARISH COUNCIL

Minutes of meeting held on 28th October 2014 at Hatton Park Village hall

Present: Martin le Tocq
 Michael Hinett
 Anthony Burrows
 Margaret Langford
 Adrian Sloan

Susan Hague
Katherine Skudra (Clerk)

Apologies Jose Compton (WCC)

Also present Jean Lewis (Clerk to neighbouring parish)

Open Forum;

No members of the public present and no issues notified

Declarations of pecuniary or other interests

None declared. There have been some new guidelines sent from Warwick District Council regarding this and the Standards Committee which have been distributed. These raised some particular queries which the Clerk will discuss with the Monitoring Officer at Warwick District Council and report back on at the next meeting. 1 The Clerk confirmed that she hold the records that were completed after the last election and co-option and will bring those to the next meeting. Further discussion about what information should appear on the website will also be confirmed at the next meeting.

Minutes of the last meeting and matters arising.

The minutes of the last meeting were approved as drawn and signed by the Chair on all pages with one alteration to ensure where the Local Plan is referred to it is changed to Parish Plan.

Action log;

1	Letter to garage in Hatton Green and yellow lines	Letter was written and proprietor spoke to Chair and Clerk. A new notice has been erected to ask for considerate parking by customers and neighbours report there has been a great improvement and no dangerous incidents occurring. The Clerk will write to say thank-you 2
2	Council 'right to Build'	Chair circulated the information. discussed under planning
3	Neighbour issue	Followed up by Clerk
4	KEV11 -adoption	Now diarized to send weekly letters- although not getting response
5	Goalposts	Still waiting for permissions
6	Post Office Cottage - kerb	Permission had been given by delegated powers. Chair has written to Peter Hallam asking for further consideration and a review as to why this was granted.
7	Garage at Hatton Green	Jose Compton and Clerk followed this up re yellow lines. Decided not to pursue this at the moment as the situation has improved.
8	Crossroads outside Village Hall	Jose Compton asking the Highways team to look at this

Maurice Shutler had sent around notes to the Councillors from the recent Community Forum and that work had started on clearing some of the debris in Hatton Green to allow the fence at the school to be repaired.

Correspondence

Grant Thornton – closure of audit

WALC – information re training (also in email and circulated)

Jose- following up issues raised at last meeting

WDC – planning and weekly lists

WALC – notice of Alison Hodge retiring – it was agreed the Chair would write to her

WCC – Transport and Highways updates and road closures

WDC – Forum grants

Tony Burrows – powers re Greenbelt.

WALC –AGM – 5th November

WDC – Governance Review

WDC – Standards of office and Declarations of Interest etc

Small Grants

It was agreed that information about these should be put on the website. 3

Publicity and Promotion

It was agreed that some form of newsletter should be trialled. There are many models for electronic email although as the database held at the moment is not very large as many ways as possible to get the information out should also be explored. There was discussion about 'newsletters' and 'bulletins'. Michael Hinett will draft up a mock version and send it around for consideration.⁴ Information such as what has been discussed at the meetings and 'opportunities' could be included.

Susan Hague and the Clerk will also look at what information can be added to the website.

Finance

The balances as at the end of September; the second instalment of the precept having been received

Hatton PC - £17658.09

W/M - £ 2018.38

Cheques were approved as follows;

British Legion - £45

Grant Thornton – Audit fee £120

The budget will be considered at the November meeting. The Chair will send out a report to councillors for consideration before the meeting. 5

Planning

Parish 'Right to Build' was looked at in view of the result of the Housing Needs Survey and the possibility of a plot of land available for development. There was some uncertainty as to the mandate and responsibility which the Council may have to take on and the Chair will have a look at the logistics and whether any local parishes have taken on any of these developments. 6

It was discussed that the Local Plan is currently going forward to Public Examination. The Clerk will check what is stated on the Warwick District Council website and ensure that the Parish website reflects this.⁷

Hatton Park Residents Association

Sue Hague reported that the work on the overflow carpark is nearly finished and is proving a success.

There was disappointment at the poor turnout for residents at the recent AGM.

Other issues;

The Chair will lay the poppy wreath at the remembrance service on 9th November.

It was noted that the Council had not been consulted regarding the recent licensing issues at The Falcon.

The next meeting will be held on November 24th 2014 at Hatton Village Hall

Action Log;

1	Check with WDC re Pecuniary Interests and Standards	Clerk
2	Write to garage proprietor	Clerk
3	Information re Small Grants	Clerk
4	Mock-up of newsletter / bulletin	MH
5	Work on budget	Chair /Clerk
6	Right to Build	Chair
7	Local Plan information on website	Clerk
8	Goalposts	Clerk

The meeting concluded at 9.35pm

HATTON PARISH COUNCIL

Minutes of meeting held on 24th November 2014 at Hatton Village hall

Present: Martin le Tocq
Michael Hinett
Anthony Burrows
Margaret Langford
Adrian Sloan
Susan Hague
Katherine Skudra (Clerk)

Jose Compton (WCC)

Apologies

Maurice Shutler
Joyce Shutler

No members of the public present

Open Forum;

No members of the public present and no issues notified

Declarations of pecuniary or other interests

The Clerk reported the information re home property to the meeting. Councillors took away new forms to complete and return to the Clerk.¹ These will be sent to the Monitoring officer at Warwick District Council and will appear on their website. A link to that will be included on the Hatton Parish Council website.

No new interests declared at this time

Minutes of the last meeting and matters arising.

The minutes of the last meeting were approved as drawn and signed by the Chairman on each page.

1	Check with WDC re Pecuniary Interests and Standards	As above
2	Write to garage proprietor	Debbie Pointed from Warwickshire County Council has looked at the traffic at the site and believes there not to be a problem but will keep it under review. Installation of double yellow lines would cost at least £6000 just for the traffic order. There have been no further complaints from the public.
3	Information re Small Grants	Posted on the website
4	Mock-up of newsletter / bulletin	Michael Hinett has created a mock-up for discussion
5	Work on budget	To be considered at the January meeting ²
6	Right to Build	The Chair has looked again at this and it was agreed that there is little appetite or enthusiasm to pursue this activity at this stage.
7	Local Plan information on website	The website is up to date with the current stage in the plan
8	Goalposts	Awaiting the permission to erect on the land. ³

It was also noted that Superfast Broadband continue to report that Hatton Green should have it available to them in Summer 2015.

There continues to be no response from Maurice Homes re the adoption of the KEV11 site. ⁴Jose Compton also stated that she is still waiting for information on this and is asking her officer to pursue particularly in relation to the state of the footpath to the Birmingham Road.

The Chair reported that the fencing at the school has not yet been repaired. He will follow this up with Martin Stacey.

Correspondence

WDC – Planning application

WDC – meetings minutes

WDC – weekly planning lists

Mr P Johnson - Superfast broadband

WCC – Sandbag offer and resilience. It was agreed to have the resilience issue / plan on the agenda for the January meeting. The Clerk will speak to the officer for guidance. Jose Compton suggested that if flooding were a concern she recommends aqua-sacs rather than sandbags. The Clerk will look at cost. Councillors and residents were reminded that the Council stock of sandbags are stored at the Chair's address.⁵

Michael Hinett– e-bulletin mock-up

Maggie Langford– The Parish notice board by the school need to be reviewed and there was discussion as to various options and costs. The noticeboard at Hatton Park Village Hall has proved a success and Sue Hague will forward the details.⁶

Jose Compton – following up on the road safety issues at the junction

WALC – newsletters and WGM

WALC – information re County Council top up to precept

WALC – loss of funding which might lead to increased cost of subscriptions.

Finance

Current Balances

Hatton PC - £17658.09

W/M - £ 2018.38

Payments approved – Clerks Salary £1425.

Hatton Park Residents' Association still need to draw down their grant of £4000.

In view of the amount being held in reserve it was agreed to further review this and any upcoming expenditure and set the budget and call for the precept at the January meeting. There is a possibility that the Council subsidy (@£300) may not be forthcoming this year. This should be firmed up in the next few weeks.

Warwickshire County Council

Jose Compton reported that the designs for the new station at Kenilworth had been agreed.

Jose pointed Councillors to the consultations pages of the Warwickshire County Council website and to the 'petitions' within this. There needs to be 1000 signatures to a petition to force a debate on an issue. There is a current one concerning 'Housing Related Support Proposals'. Due to the funding cuts there have been reduction to the budgets for these issues and some responsibilities eventually fall to the parish and Town Councils.

An example of some devolution relates to the maintenance and repair of footpaths. The County Council now lend the tools out and advise volunteers on how to carry out the work.

Jose also reported that Ferncumbe School had recently been inspected by Ofsted. Adrian Sloane confirmed that they had been rated Good with Outstanding features. The feedback was very enthusiastic.

E-Bulletin

Michael Hinett had circulated his mock-up and reported that the tool he used allowed it to be recorded how many times it had been opened, by whom and whether they clicked through the links.

All agreed the content and layout was impressive although it was thought to would be good not to separate Hatton Green and Hatton Park.

It was agreed that Sue Hague and Michael would collaborate on a second edition. 7

Planning

The Council objected to the application at 34 Tredington on the grounds of the Velux windows to ensure consistency with other properties on that skyline.

The Chair confirmed that he has asked Peter Hallam to write to the owners of Post Office Cottage to rectify the dropped curb.

Hatton Park Residents Association

Sue Hague reported that the car park extension is now finished and proving very useful.

There will be a Childrens' Christmas Fair on 7th December.

AOB

The Clerk was asked to inform Peter Groom of the correct dates, times and venues for the next meetings to be put in the newsletter he sends out.8

Action Log

1	Completed of Declarations	To be returned to Clerk
2	Work on budget	Clerk and Chair
3	Goalposts	Clerk
4	KEV11 adoption	Keep on agenda
5	Resilience	On agenda for January
6	Investigate cost of noticeboard	Clerk, Chair, SH
7	E-Bulletin	SH, MH
8	Confirm time, date and venue of upcoming meetings	Clerk
9	Fence outside school	Chair
10	PO dropped kerb	Chair

The meeting concluded at 9.40pm

